# Formal Observation Lesson Plan: Documenting Domains One and Four Form

(To be completed by the teacher and sent to administrator 2 days prior to an announced observation)

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| **DOMAIN 1: Planning and Preparation** | **DOMAIN 4: Professional Responsibilities** |
| 1a. Demonstrating Knowledge of Content and Pedagogy (What is the content to be taught? What prerequisite learning is required ) | 4a. Reflecting on Teaching(Accuracy; use in future teaching) |
| 1b. Demonstrating Knowledge of Students(How will you modify this lesson for groups or individual students) | 4b. Maintaining Accurate RecordsStudent completion of assignment; student progress in learning; non-instructional records) |
| 1c. Selecting Instructional Outcomes(What do you want students to learn in this lesson? How will you know they learned it?) | 4c. Communicating with FamiliesInformation about instructional program; information about individual students; engagement of families in the instructional program) |
| 1d. Demonstrating Knowledge of Resources(What resources were considered for this lesson and rejected? Why? What resources will be used? Why?) | 4d. Participating in a Professional Community(Relationships with colleagues; involvement in a culture of professional inquiry; service to the school; participation in school and district projects) |
| 1e. Designing Coherent Instruction(List very briefly the steps of the lesson.) | 4e. Growing and Developing Professionally(Enhancement of content knowledge and pedagogical skills; receptivity to feedback from colleagues; service to the profession) |
| 1f. Designing Student Assessments(Congruence with instructional outcomes; criteria and standards; design of formative assessments; use for planning) | 4f. Showing Professionalism(Integrity and ethical conduct; service to the students; advocacy; decision making; compliance with school and district regulations) |